



COMMISSION ON NUCLEAR PROJECTS

1761 E. College Parkway, Suite 118
Carson City, NV 89706-7954
Telephone (775) 687-3744 • Fax (775) 687-5277
E-mail: nwpo@nuc.state.nv.us

Commissioners:
Joan Lambert
Lawrence Brown
Aurelia Roberts
Brian Scroggins
Lois Tarkanian
Paul Workman

Joseph C. Strolin
Acting Executive Director

April 19, 2011

Position Announcement

POSITION TITLE: Executive Director, Agency for Nuclear Projects.

GROSS ANNUAL SALARY: The salary for this position is set by the Legislature every two years in the unclassified pay bill. The current authorized salary is \$115,285 on the Employee/Employer Paid Public Employees Retirement System Plan. However, proposed 5% across-the-board salary reductions for the FY 2012 – 2013 biennium, if enacted by the 2011 Legislature, would reduce the salary to \$109,521. The actual salary will be set by the 2011 Legislature.

DUTY STATION: Carson City, Nevada. Travel required. Must obtain and maintain a valid Nevada driver's license.

APPLICATIONS ACCEPTED: Until Monday, May 23, 2011, 5 p.m.

POSITION STATUS: An unclassified position which serves at the pleasure of the Nevada Commission on Nuclear Projects.

POSITION SUMMARY: The Executive Director is the administrator of the Agency for Nuclear Projects. In addition to being the head of the Agency for Nuclear Projects responsible for carrying out duties specified in NRS 459.009 – 459.0098, the Executive Director is the principle liaison between the Agency and the Commission on Nuclear Projects.

POSITION CHARACTERISTICS: The Executive Director must possess broad management skills, extensive administrative experience, and a proven track record as an advocate familiar with environmental and energy issues. The Executive Director must have demonstrated the ability to coordinate planning and communication among the Federal Government, the State, local governments and Indian Tribes on issues related to radioactive waste in general and the proposed high-level nuclear waste repository at Yucca Mountain in particular.

POSITION DUTIES: The Executive Director shall:

- Advise the Commission on Nuclear Projects on matters relating to the potential disposal of radioactive waste in Nevada.

- Evaluate the potentially adverse effects of a facility for the disposal of radioactive waste in Nevada.
- Consult frequently with local governments and state agencies that may be affected by a facility for the disposal of radioactive waste and appropriate legislative committees.
- Assist local governments in their dealings with the United States Department of Energy and its contractors on matters relating to radioactive waste.
- Carry out the duties imposed on the State under the Nuclear Waste Policy Act as amended.
- Cooperate with any governmental agency or other person to carry out the provisions of NRS 459.009 to 459.0098, inclusive.
- Provide semiannual written reports to the Nevada Legislature's Committee on High-Level Radioactive Waste.
- Provide information relating to radioactive waste to the Legislature, local governments and state agencies that may be affected by the disposal of radioactive waste in this State.
- Consult branches and facilities of the Nevada System of Higher Education or other institutions of higher education on matters relating to radioactive waste.
- Make and execute contracts and all other instruments necessary for the exercise of the duties of the office.
- Obtain equipment and supplies necessary to carry out the provisions of NRS 459.009 to 459.0098.

QUALIFICATIONS

KNOWLEDGE REQUIRED: The candidate must have general management skills and familiarity with the laws and requirements relating to radioactive waste management and disposal.

CITIZENSHIP REQUIRED: United States citizenship is required.

SKILLS REQUIRED: Successful candidates should possess the following skills and abilities in addition to extensive knowledge regarding nuclear waste issues in Nevada.

- Skill in effective written and communication; presentation of complex administrative matters and have skills as a problem solver.
- Broad management skills related to the statutory functions of the Agency including effective consultation and coordination with other state agencies to insure effective analysis of all federal activities related to the proposed nuclear waste repository program.
- The ability to strategically coordinate planning and communication between the State and local governments on issues related to radioactive waste transportation, storage and disposal.
- Ability to set priorities and allocate available resources to most effectively implement the policies of the Commission as the Nuclear Regulatory Commission considers the Department of Energy's license application.

- Ability to develop and propose legal, legislative and regulatory positions for consideration by the Commission when appropriate.
- Ability to communicate policy positions of the Commission clearly and concisely to the public, to state and federal legislative and regulatory bodies, and to regional and national organizations whenever appropriate or necessary.

PHYSICAL DEMANDS: This position requires mobility to work in a typical office setting and use standard office equipment; and travel to various locales in Nevada and outside the State.

EDUCATION AND EXPERIENCE: Applicants must possess a bachelor's degree from an accredited college or university and demonstrated experience developing public policies and working with diverse stakeholders including local, state and federal officials and regulatory bodies. Preference will be given to candidates who have experience managing professional and technical staff members in a collaborative and interdisciplinary working environment, experience in budget management and experience administering contracts for technical services regarding environmental and regulatory proceedings.

CONFLICTS OF INTEREST: Applicants must disclose any relationships (past or present) with the U.S. Department of Energy (DOE); any organizational entities, contractors or subcontractors affiliated with DOE, the Nuclear Energy Institute, its predecessor organizations or contractors/affiliates; and with other entities associated with the commercial nuclear power industry and/or entities advocating the importation of spent nuclear fuel or high-level radioactive waste into Nevada. The Commission will review such relationships to determine if potential conflicts of interest exist. Applicants with current or past contractual or other ties to DOE's Office of Civilian Radioactive Waste Management (OCRWM), DOE's Yucca Mountain program, or any firm/organization that is presently doing work for OCRWM, its successor agency, or DOE's Yucca Mountain program – or that has, in the past, done work for these organizations - may not be considered for this solicitation. Decisions as to whether or not conflicts of interest exist will be made solely by the Commission.

INTERVIEWS: In-person interviews will be required for the 5 candidates considered to be most qualified based on a review of applications received. Interviews will be held in Las Vegas, Nevada. Any travel costs incurred for participating in interviews will be the responsibility of the applicant.

Submit Resume to:

Nevada Commission on Nuclear Projects
c/o Nevada Agency for Nuclear Projects
1761 E. College Parkway, Suite 118
Carson City, Nevada 89706

Email: nwpo@nuc.state.nv.us Phone: 775-687-3744 FAX: 775-687-5277

The State of Nevada is an equal opportunity/affirmative action employer. Qualified persons are considered for employment without regard to race, color, religion, sex, sexual orientation, national origin, age, political affiliation or disability, as outlined in the State Affirmative Action Plan.