



**STATE OF NEVADA
DEPARTMENT OF BUSINESS AND INDUSTRY
REAL ESTATE DIVISION**

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e-mail: realest@govmail.state.nv.us http://www.state.nv.us/b&i/red/

INACTIVE NOTICE

NOTICE: Licensees MUST BE TERMINATED by their employing broker PRIOR to completing this form.

TO BE COMPLETED BY LICENSEE ONLY IF HE/SHE IS GOING TO INACTIVATE LICENSE AND NOT TRANSFER EMPLOYMENT TO ANOTHER BROKER.

License No.: _____ Date: _____

Name of Licensee: _____ Home Phone: _____

Residence Address: _____
Street City State Zip

Mailing Address: _____
P.O. Box Number City State Zip

NOTIFY THE DIVISION OF ANY CHANGE IN THIS ADDRESS IMMEDIATELY

BROKER: Location of records of all real estate transactions engaged in as real estate broker shall be subject to audit and inspection by the Division and shall not be removed or relocated without a written notification to the Division, NAC 645.655.

LOCATION OF RECORDS IS: (RECORDS MUST BE KEPT IN NEVADA)

Street City State Zip

NOTE: In order to re-activate license, submit to the Division:

- ❶ Written application and proper fees
- ❷ Proof of completion of continuing education (NRS 645.575)
- ❸ If inactive in excess of 2 continuous years, proof of competency to engage in real estate business (NAC 645.325)

NOTE: License fees are the same for active and inactive status:

Licensees are required to pay their license renewal fees when their license is on active or inactive status on or before each anniversary of their license. NAC 645.320 (2)

INACTIVE LICENSE MUST BE RENEWED EVERY 2 YEARS; HOWEVER, CONTINUING EDUCATION REQUIREMENTS ARE NOT REQUIRED WHEN RENEWING A LICENSE ON INACTIVE STATUS.

645.780 EXPIRATION OF LICENSE. Every license issued under the provisions of this chapter expires at midnight on the last day of the last month of a license period. A license period is a period of 24 consecutive months beginning on the first day of the first calendar month after a license is issued.

Signature